

CAREER OPPORTUNITY

Position Title	: Deputy Manager (Treasury & Investments)
Position Based in	: Karachi – Pakistan
Gender	: Either
Age	: 28 – 38
Qualification	: MBA (Finance) / MBA (Banking & Finance) /ACMA (Finalist) / ACA (Finalist) / CIMA (Finalist)
Professional Experience	: 4 - 5 years of related experience in treasury, banking, taxation / financial reporting in a manufacturing concern / bank.

Principal Accountabilities & Responsibilities

- The person is required to deal with banks to take quotes and handle Investments process in Fixed Income Securities and have good understanding of Investments.
- Understanding of Banking facilities.
- Process timely payments to suppliers & employees.
- Reconcile issues with suppliers, users and supply chain department.
- Prepare projected Cash Flow to avoid overdraft & interest charges.
- Timely execution of investment decisions / directives by Board Investment and Risk Management Committee (BIRC) ensuring adherence to procedural, legal formalities.
- Familiarity with Bank's utility to process online payments.
- Good understanding on Income tax and sales tax.
- Active participation in Annual, Quarterly and monthly Financial Reporting including audits.
- Annual Budgets preparation and controlling, including profit forecast.
- Any other responsibility as may be assigned by the management.

Core Skills

- Adhere to relevant regulatory and procedural requirements in all financial activities.
- Familiarity with risk management strategies, including interest rate and currency risk.
- Experience in managing relationships with banks and financial institutions.
- Excellent analytical and problem-solving skills with attention to detail and a result-oriented approach.
- Good skills in cash flow management and financial reporting.
- Good command on ERP and MS Office.
- Team player with good interpersonal skill.

Interested candidates may apply at hr@security-papers.com with clearly mentioned position and route in subject line