

## **ECAREER OPPORTUNITY**

### **Deputy Manager (Projects) – Electrical**

<b>Position Based in</b>	<b>: Karachi – Pakistan</b>
<b>Gender</b>	<b>: Either (Females are encouraged to apply)</b>
<b>Age</b>	<b>: 29-31 years (May be relaxed by +/-2 years)</b>
<b>Qualification</b>	<b>: Minimum 4 years Bachelor's degree (16 years of education) from HEC recognized Institute / University in Electrical Engineering</b>
<b>Professional Experience</b>	<b>: 4-6 years' relevant experience in a manufacturing concern</b>

We are seeking a highly motivated and experienced Deputy Manager – Projects to oversee and manage electrical engineering services and related projects. The ideal candidate will have strong technical expertise, leadership skills, and a results-oriented approach to ensure project success from inception to completion.

#### **Key Accountabilities / Responsibilities:**

- Lead, plan, and execute electrical engineering projects to ensure timely and cost-effective delivery.
- Supervise and coordinate with cross-functional teams, including design, procurement, and field operations.
- Develop project scopes, objectives, budgets, and schedules in collaboration with stakeholders.
- Oversee the design, installation, testing, and commissioning of electrical systems and services.
- Ensure compliance with safety standards, industry regulations, and company policies. Identify and manage project risks, resolving issues promptly to minimize delays.
- Maintain strong relationships with clients, vendors, and contractors.
- Prepare project reports, monitor progress, and present updates to senior management.
- Provide technical guidance and mentorship to junior team members.
- Assist the Project Head in tracking project expenses, reviewing budgets, and ensuring costs remain within the approved limits.
- Undertake any other task or function as maybe desired by the management.

#### **Required Skills:**

- Strong knowledge of electrical systems, standards, and codes.
- Proven leadership skills with the ability to manage multiple projects simultaneously.
- Proficiency in project management tools and software.
- Excellent problem-solving, communication, and interpersonal skills.
- Excellent communication and interpersonal skills.
- PMP or equivalent certification is an advantage.

Interested candidates may apply at [hr@security-papers.com](mailto:hr@security-papers.com)