



Security Papers
LIMITED

General Manager (Operations & Projects)

 **Location:** Karachi

 **Gender:** Open to all (female candidates encouraged to apply)

 **Qualification:** Bachelor's degree in Engineering (preferably in Chemical Engineering) from HEC recognized reputable Institute / University.

 **Experience:** 11-15 years relevant experience in the process/manufacturing concern with at least 5 years at a senior management position.

 **Age:** 40 Years Max.

Key Responsibilities

- Demonstrate strong understanding and expertise in the process industry.
- Develop and implement strategic plans to achieve organizational goals.
- Provide leadership to ensure the successful execution of operational and project objectives.
- Oversee daily operations, ensuring efficiency, productivity, and cost-effectiveness.
- Design and implement policies and procedures to optimize operational performance.
- Monitor and evaluate operational metrics, identifying areas for improvement.
- Lead the planning, execution, and delivery of multiple projects simultaneously.
- Establish project goals, timelines, budgets, and resource allocation strategies.
- Identify and mitigate risks to ensure project success.
- Build, mentor, and manage high-performing teams across departments.
- Foster a culture of accountability, collaboration, and continuous learning.
- Conduct performance evaluations and provide constructive feedback.

- Maintain strong relationships with internal and external stakeholders, including clients, vendors, and regulatory authorities.
- Act as a primary point of contact for project-related inquiries and updates.
- Prepare and manage operational and project budgets.
- Ensure financial goals are met while maintaining quality standards.
- Analyze financial reports and recommend cost-saving initiatives.
- Ensure compliance with all relevant laws, regulations, and industry standards.
- Identify operational risks and develop contingency plans to address them.
- Stay updated on industry trends and innovations to drive business growth.
- Implement best practices and innovative solutions to enhance operational efficiency.

Required Skills

- Very good understanding of manufacturing industry.
- Excellent problem-solving, communication, and leadership skills.
- High level of management and operations acumen.
- Current knowledge of engineering and production.
- Professional capacity to train and lead the operations team.
- Demonstrate leadership qualities.
- Excellent communication, interpersonal and presentations skills.

How to Apply:

Interested candidates may apply by sending their resume to **hr@security-papers.com** by **2nd August, 2026** by mentioning position title in the subject.

 *Internal applicants may only apply if the position is one grade above their current level.*